

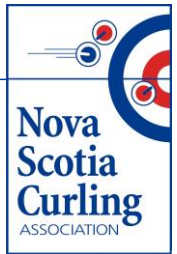
**Minutes of the Nova Scotia Curling Association
 Board of Directors Meeting
 September 10th, 2018
 6:30pm**

[by Skype]

In Attendance: Cathy Dalziel, Mike Strang, Chris Mosher, Donalda Buckingham, Chuck Dyke, Graham Mowbray, Marion MacAulay, , Harry Daemen, Virginia Jackson, Susan Creelman, & Carolyn Kavanagh
 Regrets: Teri Udle, Robin Nathanson, Nick Hilton

ITEM	ACTION	SPONSOR	ATTACHMENT/ ACTION
1.	The President called the meeting to order at 6:40 p.m.	President	
2.	Consent Items: 1. Approval of Agenda 2. Minutes of meeting July 16, 2018 Motion: To approve the Consent Items Moved by: H. Daemen Seconded by: C. Mosher	President	Passed: <i>nem.con</i>
3.	Business Arising from Minutes (July 16/18) a. Draft Bylaws Bylaws were circulated to BOD. G. Mowbray suggested a summary sheet accompany the document being sent to Member Clubs. Motion: To authorize C Dalziel to present proposed By Laws to Member Club Presidents as discussion “white paper” to solicit feedback in advance of intended special meeting for vote on bylaws amendments. Moved by: C Dalziel Seconded by: G Mowbray C. Mosher asked that it be sent to the BOD again.	President	Passed: <i>nem.con</i> Action: G. Mowbray will put draft document in the shared folder

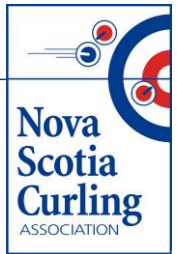




<p>3.</p>	<p>b. Board Committees – terms of reference and solicitation of members</p> <ul style="list-style-type: none"> Nomination committee – H. Daemen agreed to be part of that committee Finance Committee – C. Dalziel, S. Creelman and V. Jackson are meeting for budget discussions. They are still exploring committee make-up for Finance and Audit Committee Calendar Committee – The calendar is almost complete. The expectation is that Regional Directors will distribute them to the clubs <p>c. Operational Committees – terms of reference and solicitation of members V. Jackson has placed TOR for Host, Events and Partnership Committees in the shared folder. She advised that</p> <ul style="list-style-type: none"> the Host Committee will begin planning in November for the 2019/20 season. Not a lot of activity for this committee in the next few months <p>d. Report on receipt of emails re: Code of Conduct C Kavanagh reported that she has yet to receive replies from D. Buckingham and M. Strang</p>	<p>V. Jackson</p>	<p>Action: Directors shall distribute calendars to their regional clubs</p> <p>Action: BOD to provide comments to V. Jackson</p> <p>Action: M. Strang to provide to C. Kavanagh</p>
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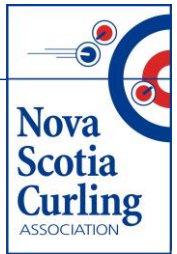


4.	<p>New Business:</p> <p>1. Competitions committee – Rules of Championship Play – progress report The draft document has been distributed. There are still revisions to make. The revised document will be circulated in the next two weeks. M. MacAulay is awaiting direction re: Travelers competitions, which will come after their national meeting.</p> <p>2. Policy Revisions</p> <p>a. Update on Policy formatting and publishing G Mowbray is planning to put some structure around the policy document and ensure the document addresses policies and not procedures. He advised that the ByLaws will be finished first with the Policies flowing from the ByLaws. He also advised that there are still outdated policies on the website and some differing from those created in March.</p> <p>b. Helmet Policy</p> <p>Motion: The Board approve the helmet policy as attached to the agenda of Sept 10th. Moved by: C Dalziel Seconded by G. Mowbray</p> <p>Following discussion around the severity of the proposed penalty for not complying with the policy, a friendly amendment was offered by C. Mosher</p> <p>Amended Motion: The Board approve the helmet policy as attached to the agenda of Sept 10th with the following change in wording of the last paragraph: Breach of this policy results in the curler leaving the game and not permitted to return until he/she conforms to the policy. Moved by: C Dalziel Seconded by C. Mosher</p>	<p>M. MacAulay</p> <p>G Mowbray & C. Kavanagh</p> <p>President</p>	<p>Action: M. MacAulay to circulate report</p> <p>Action: C. Dalziel to amend policy and file in shared folder</p>
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	<p>3. Curling IO</p> <p>V. Jackson reported that NSCA has been doing financial transaction on Curling IO. It was noted that Liverpool and Highlander clubs are using Curling IO and Bluenose CC is considering it. It was further noted that Truro CC is considering using Curling Club Manager rather than Curling IO due to ease of use.</p> <p>4. Event Liaison – Progress and Assignments</p> <p>C. Mosher reported that he has created a liaison manual and will circulate it by the end of day, Sept 11th. He noted that, at the end of the report, there is a list of events requiring completion by BOD members. C. Mosher also reported that further research is being done on the Appeals committee to determine what that committee should be.</p> <p>5. Financial Update</p> <p>S Creelman reported that the most recent update is on the google drive (under BOD meetings) She also reported that the credit limit for A. Paris’ credit card has been increased.</p> <p>6. Milk Fair</p> <p>V. Jackson advised that A. Paris is looking for volunteers for the upcoming Milk Fair, Oct 10th – 12th.</p> <p>7. Criminal Checks</p> <p>Criminal checks are required for all Board members. Board members can expect to receive an email from organization looking after this for NSCA.</p>	<p>V. Jackson</p> <p>V. Jackson</p>	<p>Action: C Mosher to circulate document and BOD to compete assignments</p> <p>Action: Board members advise A. Paris if they can assist</p> <p>Action: V. Jackson to send BOD names to association.</p>
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	<p>Schedule of Board Meetings</p> <p>The schedule for future Board meets are as follows:</p> <p>November 3rd, 2018 (morning) face to face January 13th 6:30pm March 3rd – 6:30pm</p> <p>Celebration of Excellence – April 28th V. Jackson advised that she is still looking for a venue for it. It needs to be wheelchair accessible and have a capacity for 150 – 200 people.</p>		
	<p>Adjournment The meeting was adjourned at 8:43pm Moved by: H. Daemen Seconded by: C kavanagh</p>		

 C. Kavanagh (Secretary)

 C. Dalziel (President)

Approved Nov 3, 2018



...dedicated to the administration, promotion, development and coordination of the sport of curling...

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