



## 5. Competitions

No: 04

**Policy Title:** Selection of Hosting Sites  
**Date Re-approved:** March 30, 2008  
**Revision 1:** March 30, 2008

*(Note: Included as an Appendix under General Hosting Guidelines)*

### I - POLICY

It is the policy of the NSCA to provide the best possible conditions for its members in designating hosting sites for its provincial competitions. All member clubs with available resources will be requested to host such provincial championships and selection will be made by the Competitions Committee and the Executive Director for ratification by the NSCA Board of Directors.

### II – PROCEDURE

Requests for hosting will be forwarded to all member clubs by March 1<sup>st</sup> and returned to NSCA office no later than March 31<sup>st</sup>.

Requests for hosting will include proposed dates and a copy of the Hosting Guidelines.

Clubs wishing to host will complete or update club technical information form to be used by the Competitions Committee in making the selections.

Selection Committee will base its decision upon the following criteria:

- Club technical information
- Ability of club to meet minimum requirement, (i.e. facility, number of ice sheets)
- Availability of second club, if required
- Previous history of hosting provincial competitions
- Questionnaire and liaison reports from previous years
- Availability of timing umpires, if required
- Willingness to adhere to sponsorship guidelines
- Number of hosting requests

Selection Committee will have report available with recommendations for Board of Directors Meeting prior to Annual General Meeting.

Sites will be announced at the Annual General Meeting.