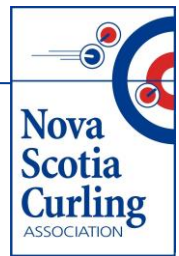


...dedicated to the administration, promotion, development, and coordination of the sport of curling...

**Minutes of the Nova Scotia Curling Association
Board of Directors Meeting - APPROVED
December 13, 2020 at 6:30 pm (via Zoom)**

In Attendance: Chris Mosher, Andrew Abraham, Sean Bray, Tiffany Cuthbert, Alison Davidson, Alan Graham, Virginia Jackson, Jeff Lamb, Yvon LeFort, Cameron MacKenzie, Scott Priske, Patti Simpson, Mike Strang

ITEM	ACTION	SPONSOR	ATTACHMENT/ ACTION
1.	Call to Order The meeting was called to order at 6:33 pm.	C. Mosher	
2.	Approval of Agenda C. Mosher asked if there were any additions or changes to the meeting agenda that was circulated. No additions/changes were offered, agenda was approved.	C. Mosher	
3.	Approval of Minutes of September 27, 2020 meeting C. Mosher asked if there were any additions or changes to the meeting minutes that were circulated. There being none, minutes of the meeting were approved.	C. Mosher	
4.	Competitions Director's Report Andrew reported that a priority for the Competitions Committee was preparing communications to teams travelling to national competitions. A draft letter has been prepared. Discussion took place around how best to communicate with teams. The Dave Jones Cashspiel took place at Mayflower Curling Club October 27 th to November 1, 2020. Four men's teams won prize money and the point standings will be updated on NSCA website. Three women's teams won prize money and point standings will be updated on NSCA website. A host club for Wheelchair Provincials is still needed. Virginia noted that the U11 locations (Dartmouth and Chester) still needed to be officially confirmed. Jeff Lamb confirmed Chester's hosting.	A. Abraham	



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<p>5.</p>	<p>Treasurer's Report The Treasurer's Report together with Balance Sheet and Income Statement was circulated in advance of the meeting.</p> <p>Cameron reported that sponsorship was down substantially. The Provincial Men's Tankard is still in need of a title sponsor.</p> <p>NSCA is exploring cost savings associated with moving accounts to Scotiabank and is still looking for a new accounting firm. Cameron will be meeting with a potential firm soon. Chris reminded Board members that once a firm is selected the choice will be presented to the membership for their approval – a motion from the member clubs is required in our bylaws.</p> <p>Chris asked for questions about the finances. Scott asked if a sponsorship package was available with Virginia responding that a package is available and is personalized for each ask. Potential sponsors can be shared with Virginia.</p>	<p>C. MacKenzie</p>	
<p>6.</p>	<p>Executive Director's Report Virginia shared highlights of her report circulated to directors in advance of the meeting.</p> <p>Umpires are looking for clarity of what is an acceptable expense that will be reimbursed. They have prepared wording that the Executive Director is recommending be included in the current Expense Policy 3.05.</p> <p>ACTION: V. Jackson will add wording relating to Umpire expenses to current policy 3.05 and circulate to Board for review. The revised policy will be brought forward for approval at the December 13, 2020 meeting.</p>	<p>V. Jackson</p>	<p>V. Jackson will add wording relating to Umpire expenses to current policy 3.05 and circulate to Board for review.</p>



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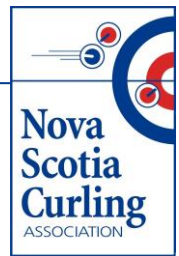
	<p>Virginia shared her view that NSCA should communicate with teams participating in qualifying tournaments that lead to national championships in advance of them entering to make them aware of additional requirements associated with travelling to national tournaments.</p> <p>Discussion took place around how and when best to do this. It was suggested that all teams participating in qualifying in 2019-20 be polled to determine their interest/ability to participate in national qualifying bonspiels in 2021.</p> <p>Chris asked directors to give it some thought and share their position with Andrew and Virginia.</p> <p>Virginia advised that NSCA will receive \$3,468 in federal funding. In addition, 5 of the 7 clubs who applied in September will receive between \$1,000 and \$3,000 each. NSCA will distribute this funding. Clubs are reminded of the December 15th deadline to submit applications to Virginia for the next round of funding.</p> <p>A number of banners celebrating last year's achievements still need to be distributed and if directors can help please let Virginia know.</p> <p>Virginia reported that the NSCA has been pleased with updating of website completed by Dustin Mikush to date. It is recommended that his contract be extended until end of March 2021.</p> <p>MOTION: To extend contract with Dustin Mikush to provide 5 hours of website maintenance a week for 20 weeks at an hourly rate of \$19 – a total of \$1,900.</p>		<p><i>Banners will continue to be presented to winning teams.</i></p>
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	<p>Moved by: J. Lamb Seconded by: T. Cuthbert Motion carried.</p> <p>Technical Director Ryan Abraham prepared a report that was circulated to Board of Directors before the meeting. C. Mosher asked if there were any questions related to the report. No questions were raised.</p> <p>NSCA has negotiated streaming of the provincial Scotties and Tankard with SaltWire. NSCA will pay \$6,000 to have three days at each event livestreamed and SaltWire will provide \$6,000 of media promotion for our events. They are also working to get other sponsors involved which has the potential of reducing cost to NSCA.</p> <p>A number of clubs still need to submit their COVID response form to NSCA. Board members will reach out to clubs in their region to prompt them to send them in.</p> <p>Virginia reminded directors of the process related to obtaining affiliation fees from member clubs including the need to have clubs send member data (gender, Year of Birth and postal code) to NSCA by December 1, 2020.</p> <p>An update to committee participation was provided and circulated by V. Jackson. Chris shared that COVID and operations have taken a lot of time over the last number of months and is looking for help from directors to move association forward through committee activity.</p>		
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7.	President's Report Chris Mosher provided an update on his discussions with Curling Canada. Paul Addison is new provincial liaison to Curling Canada Board.	C.Mosher	
8.	Other Business Chris asked Directors for other items of business. None were raised.	C.Mosher	
9.	Roundtable Mike Strang suggested that there might be an option to hire someone to obtain sponsorship support to help NSCA. Jeff asked for update on clubs deciding not to open. Virginia shared that she has not been told of any clubs deciding not to open.	C. Mosher	M. Strang will research potential to outsource sponsorship for NSCA events.
10.	Adjournment The next meeting of the Board of Directors is scheduled for Sunday February 7, 2021 at 6:30 pm. The meeting was adjourned by the Chair at 8:22 pm.	C.Mosher	

Alison Davidson

Alison Davidson, Secretary

