

Nova Scotia Curling Association
Board of Directors Meeting Minutes
Tuesday June 22, 2021 at 6:30 pm by Zoom

Present: Mike Strang, Elliott LeBlanc, Rob Belliveau, Patti Simpson, Yvon LeFort, Scott Priske, Tiffany Cuthbert, Cameron MacKenzie, Virginia Jackson

Regrets: Chris Mosher, Alison Davidson, Jeff Lamb

1. Call to Order

M. Strang, President, called meeting to order at 6:31pm. As it was the first meeting of the 2021-2022 Board of Directors, each board member introduced themselves to the others.

2. Approval of Agenda

R. Belliveau asked that AGM feedback be added to the meeting agenda.

S. Priske asked the Slack Channel also be added to the meeting agenda.

The agenda was approved with the two additional items.

3. Approval of Minutes of May 22, 2021 Board of Directors meeting – deferred to next meeting.

4. NSCA Board Committees

M. Strang reviewed the Committee structure highlighting which committees require new/additional members. Board was made aware that while the Board Member does not need to Chair the Committee, outside members are encouraged to participate. Discussion that we call the Committees "Teams" instead of Committees. Consensus was reached that Teams will be the language used going forward.

Action: The ED will send the excel grid of last year's Committee and members to the Board. Members will review, consider, and populate the Team in which they are most interested.

High Performance Committee and the Technical Director Committee (or Grassroots Team), two new Teams this year, recommended by Sport Nova Scotia, that would act as an Advisory Group to the High Performance Coach (part-time staff member) and the Technical Director (part-time staff member).

Action: ED will obtain reference and scope of Teams from Sport Nova Scotia and circulate.

5. Policy Review

- a. General discussion on each policy.

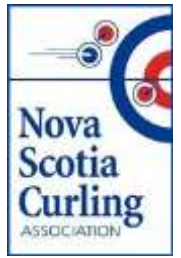
Motion: That the Board of Directors approves the four revised policies as circulated.

Moved by: Mike Strang

Seconded by: T. Cuthbert

- with the addendum to Policy (Code of Conduct) – Rob wanted where it talks about the failure to do so within 30 days.... (add – failure to do so or without reasonable justification)

Motion carried.



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b. Admin Policy 17 – the ED is to communicate to the Member Clubs (need to make this a priority).

Action: ED to work with Tiffany to develop a Process Map to visually present communication methods.

Action: Last year's minutes need to be signed and put on the website. ED will coordinate with Secretary to obtain signed copies of minutes and ask webmaster to put up on website.

6. Executive Director Update

V. Jackson shared update with Directors. Any Board member interested in attending Sport Nova Scotia's AGM Thursday, June 24 at 5:30 is asked to contact Virginia.

High Performance Coach, in his plan put to the Board last January, has a CWG Skills Development and Assessment Camp being held Sept 15-17th. We are working with Turning Point to deliver; want to keep entry fee to \$600. ED giving the Board a heads-up that we will come back to the Board for approval to use \$5000 that was given two years ago from the World Juniors.

Action: Once club has confirmed availability and pricing, the proposal and budget will be sent to Board members prior to the July meeting to approve the expenditure. Staff will also apply for Support 4 Sport grant; though to proceed with planning we need to know Board would approve expenditure if needed.

7. Improving Communications

Rob and Scott are working on developing a Slack Channel for the Board of Directors as well as the Club Presidents. This would be one initiative to address the AGM Feedback of transparency and engagement with member clubs. Slack is an online communication tool available as app to Android, Apple and desktop. Competition Committee will be using this online workspace. Free to use.

Rob has secured ID – nscurl.slack.com

Rob suggested that within the next week we have a communication to the club presidents identifying that the Board heard their feedback at the AGM and we are committed to improving communications. We are introducing Slack channel for conversations in and among the Presidents, nonBoard members are invited to participate in Committees (Teams), terms of reference for Committee will be forthcoming; Mike is reintroducing the Presidents calls, Board has approved new Policies and they are on the website, the Competition Rules will be available mid-August, the Championship Calendar is posted on the website. VJ to draft message, share with Board within 24 hours, Board members review and send back to VJ, message to Club Presidents by Monday, June 28th.

Meeting adjourned at 8:11 pm.

Mike Strang

M. Strang, President