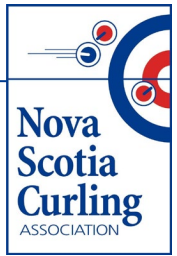


...dedicated to the administration, promotion, development, and coordination of the sport of curling...

**Minutes of the Nova Scotia Curling Association  
Board of Directors Meeting  
January 15, 2023, at 7:00 pm by Zoom  
APPROVED**

In Attendance: Mike Strang, Anne Banks, Rob Belliveau, Theresa Breen, Devon Chisholm, Alison Davidson, Virginia Jackson, Christine Keddy, Jeff Lamb, Elliott LeBlanc, Yvon LeFort, Scott Priske, Patti Simpson, Lou White

ITEM	ACTION	SPONSOR	ATTACHMENT/ ACTION
1.	<b>Call to Order</b> The meeting was called to order at 7:03 pm.	M. Strang	
2.	<b>Consent Agenda Package</b> M. Strang thanked directors for the reports prepared for the meeting.  R. Belliveau noted that the Operations Committee Report was omitted from the report package. He asked that the agenda be amended to include a verbal report under New Business.  <b>Motion:</b> The consent agenda package be approved with the amended agenda. <b>Moved by:</b> Lou White <b>Seconded by:</b> Elliott Leblanc Motion carried.	M. Strang	
3.	<b>Conflict of Interest</b> The Secretary declared a conflict of interest with the Mayflower Curling Club project.		
4.	<b>Business Arising</b> <b>a) Treasurer's Report</b> C. Keddy shared that the results as of October 31, 2022 are reported in the financial statements circulated. November 30, 2022, results are expected later this week. C. Keddy will be preparing projections to March 31, 2023 year end. A proposed fee structure for 2023-24 will be brought forward to the next meeting after assessing the revenue/expense position of each of the events hosted over the last 3 years. Membership fees will also be assessed for the appropriate level next year.		<i>Proposed fee structure for 2023-24 will be prepared for next meeting.</i>



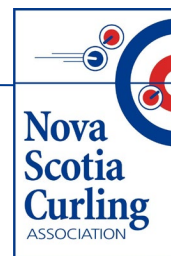
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	<p><b>b) Strategic Planning Committee update</b>                  J. Lamb highlighted the material circulated. The Strategic Planning Committee is proposing a structure for the strategic plan based on goals/pillars with objectives.                  Goals and objectives were discussed with suggested change to wording of one objective.</p> <p><b>Motion:</b> The Board accepts the draft outline as the framework for the strategic plan going forward.  <b>Moved by:</b> Jeff Lamb.  <b>Seconded by:</b> Rob Belliveau.  <b>Motion carried.</b></p>		
<p>5.</p>	<p><b>Correspondence</b></p> <p><b>a) East Hants Curling Association</b>                  A written request for the Board to review a decision communicated to the East Hants Curling Association related to membership Article 2 Item 10 has been circulated to directors. A full discussion of the request for the Board to review the eligibility of EHCA members to participate in Men's Women's and Mixed Championships took place.</p> <p><b>Motion:</b> The President will respond to Harold MacNeil of East Hants Curling Association that current bylaws under Article 2-10 do not allow Affiliate members to enter NSCA championship events. The Board commits to reviewing the membership bylaws before the annual general meeting in June of 2023.</p> <p><b>Moved by:</b> Elliott Leblanc.  <b>Seconded by:</b> Devon Chisholm  <b>Motion carried.</b></p>		





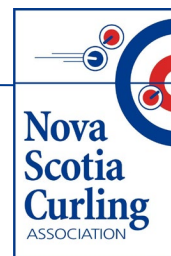
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	<p><i>Alison Davidson left the meeting.</i></p> <p><b>b) Mayflower Curling Club</b>                  Discussion of the letter from the President of the Mayflower Curling Club took place. Notes from the discussion prepared by C. Keddy are attached.</p> <p><i>Alison Davidson rejoined the meeting.</i></p>		
<p><b>6.</b></p>	<p><b>New Business</b></p> <p><b>a) Vacant Board Positions</b>                  R. Belliveau thanked staff for filling in when needed with the work that the four director positions would be doing.</p> <p>Currently, Competitions Director, Director of Diversity &amp; Inclusion, Director of Marketing &amp; Communications and Director o Partnerships &amp; Revenue are vacant.</p> <p>It is proposed that a posting inviting application for the first three positions be prepared and shared widely. These would be considered “interim” positions and would be brought forward to the AGM for approval. It provides a five month period for applicants to determine if they want to continue in the role, and brings in additional people to help now.</p> <p>A review committee – Alison Davidson, Scott Priske, and Devon Chisholm will review and interview candidates who self-identify.</p>	<p>R. Belliveau</p>	<p><i>The open positions will be written up, posted on social media, and circulated to club presidents.</i></p>





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	<p><b>b) Memorandum of Understanding with Nova Scotia Stick Curling Association</b>                  A Draft Memorandum of Understanding has been developed by Bruce Densmore and Virginia Jackson to outline how the two organizations will work together. Discussion of the proposed agreement took place.</p> <p><b>c) Operations Committee Report –</b>                  R. Belliveau shared an update on the Operations Committee discussions since the last meeting. A summary report will be prepared for future meetings.</p>		<p><i>V. Jackson will respond to B. Densmore with suggested updates.</i></p> <p><i>A summary Operations Committee report will be prepared for future meetings.</i></p>
<b>7.</b>	<p><b>In Camera Session</b>                  Board moved in camera at 8:50 pm and left in camera session at 9:25 pm.                  The Board discussed and approved a motion pertaining to a confidential employment matter.</p>		
<b>8.</b>	<p><b>Next Meeting</b>                  The next meeting of the Board will be <b>Sunday February 12, 2023, at 7:00 pm</b> by Zoom.</p>		
<b>9.</b>	<p><b>Adjournment</b></p>		

*Alison Davidson*

*Mike Strang*

**Mike Strang, Chair**

**Alison Davidson, Secretary**



## Mayflower – January 15, 2023 NSCA Board of Directors Meeting

- Rob, Mike and Virginia met with Tim Guest to figure out what Mayflower's ask was
  - We weren't willing to commit to anything verbally, so asked for request in writing
  - Follow up conversation between Tim and Mike was that they were looking for assistance in applying for government funding (note that in the NSCA by-laws, member clubs do have access to grant writing support)
- Mayflower has issued RFP, NSCA's name was referenced in it before commitment was made
- Need more information before making a commitment
- Motion: Appoint Elliot as NSCA point of contact/advisor with Mayflower Curling Club and their steering committee. Formal requests made by the Mayflower will need to be reviewed and approved by the board.
  - Moved By: Elliot LeBlanc
  - Seconded By: Lou White
  - Motion carried
- Action: Mike Strang to respond to Tim Guest's letter





# 01152023 NSCA Board of Directors Minutes APPROVED

Final Audit Report

2023-02-14

Created:	2023-02-14
By:	Alison Davidson (davidsonag59@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA52aScgkSYt43Bow390K-I5U9zQGGg8MR

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-  Document e-signed by Mike Strang (mikestrang9@gmail.com)  
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